

**REGULAR MEETING OF THE
FRISCO HOUSING TRUST FUND BOARD
CITY OF FRISCO MUNICIPAL COMPLEX
CITY COUNCIL CHAMBERS
6101 FRISCO SQUARE BLVD
FRISCO, TEXAS 75034**

Wednesday, December 9, 2009 at 6:30 PM

MINUTES

1. **Call to Order.** The meeting was called to order at 6:30 PM by Chairman Don Parker. The following board members were present: Don Parker, Nicole Bursey, Shannon Kackley, Hal Colvin, and Michelle Yancey. Staff was represented by Stacy Brown and Nell Lange.
2. **Consider and Act on approval of the minutes of the November 11, 2009 Housing Trust Fund Board Meeting.** A motion was made by Hal Colvin to approve the November 11, 2009 Housing Trust Fund Board meeting minutes. Nicole Bursey seconded the motion and the motion carried unanimously.
3. **Public Hearing: Adoption of the Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report (CAPER) Program Year 2008.** Shannon Kackley made a motion to open the public hearing. Michelle Yancey seconded the motion and the motion passed unanimously. Stacy Brown, Housing and Grants Administrator for the City of Frisco reviewed the purpose of the CAPER, the performance highlights of 2008, and the expenditure of funds of the 2008 program year. Shannon Kackley made a motion to close the public hearing. Hal Colvin seconded the motion and the motion passed unanimously.
4. **Consider and Act on the adoption of the Community Development Block Grant (CDBG) Consolidated Annual Performance Evaluation Report (CAPER) Program Year 2008 and forward to City Council.** Nicole Bursey made a motion to approve the Community Development Block Grant Consolidated Annual Performance Evaluation Report (CAPER) Program Year 2008 and forward to City Council. Shannon Kackley seconded the motion and the motion carried unanimously.
5. **Inclusive Communities Project Update.** An update on the Inclusive Communities Project affordable housing program was given by Stacy Brown. A presentation of the program will be given in January.
6. **Consolidated Plan Program Years 2010 – 2014 Update.** The Consolidated Plan process including the awarding of a contract to a consultant to assist with the plan was discussed.
7. **Agency Visit Discussion.** The Board discussed the dates and the agenda for the agency visits scheduled for January 13, 2010.
8. **Citizen Input.** None
9. **Adjourn.** Shannon Kackley made a motion to adjourn. Nicole Bursey seconded the motion and the motion carried unanimously.

Submitted by:

Michelle Yancey, Secretary

Don Parker, President